

## Crew Trainer Academy Completion Checklist

**This checklist is an optional resource that can be used by Crew Trainers to *manually* track their completion of the Crew Trainer Academy self-led learning assets (games and videos) in each Playlist. Completion of the learning is automatically tracked in CAMPUS.**

PLAYLIST NAME (Completed in any order)	ASSET NAME IN PLAYLIST (Completed in any order)	DATE COMPLETED
<b>Stepping Up</b>	<b>Video:</b> Next Level You	
	<b>Video:</b> Supporting Running Great Restaurants	
	<b>Video:</b> Rise and Shine	
<b>From Me to We: The Power of Connections</b>	<b>Video:</b> What Do You Mean?	
	<b>Video:</b> Better Together	
	<b>Video:</b> Listen Up	
	<b>Video:</b> Question Like a Pro	
	<b>Play:</b> Building a Better McDonald's	
<b>Unlocking Your Training Skills</b>	<b>Play:</b> Master Your Training Moves	
	<b>Video:</b> Power Up Your Training	
	<b>Video:</b> Feedback Rockstar: Feedback That Works	
	<b>Play:</b> Master Your Training Moves	
<b>Leveling Up Your Skills</b>	<b>Video:</b> Guiding Greatness	
	<b>Video:</b> Courageous Conversations	
	<b>Play:</b> Power Up Performance	
NEXT STEPS (Completed by Coach)	Task	Date Completed
<b>1. Shoulder-to-Shoulder</b>	Coach schedules practice sessions with the Crew Trainer and a new Crew member to observe, evaluate, and support	
<b>2. Verification</b>	Coach uses the Verification form to assess proficiency	
<b>3. Verification Manually Assigned in CAMPUS</b>	Coach manually assigns credit in CAMPUS. <b>Course ID:</b> 0000110339GC	

This resource and the materials referenced herein are provided as a resource to independent Owner/Operators. Owner/Operators are independent employers, and each is alone responsible for employment matters at the restaurant(s) they own and operate. Owner/Operators may choose to use all, some, or none of these materials in operating their own McDonald's restaurant(s) because Owner/Operators are independent employers who make their own employment policies and decisions. However, Owner/Operators remain responsible for ensuring that the materials they use and their own employment practices comply with local law.

If you work for an Owner/Operator, please check with your Owner/Operator, or the person designated by your Owner/Operator, to determine which of these materials your Owner/Operator has chosen to use, if any.

